

PRELIMINARY ACTION AGENDA  
LAKE FOREST CITY COUNCIL

Regular Meeting of the City Council  
January 21, 2014

Lake Forest City Hall  
25550 Commercentre Drive  
Council Chambers  
Lake Forest, California 92630

PRELIMINARY ACTION AGENDA: The listed Action represents a brief synopsis of the Council action. The Council Minutes, when approved, stand as the official record of the meeting. This Preliminary Action Agenda is provided as quick reference only and is NOT intended to serve as any form of the official record and should not be relied upon in making important decisions. Before making important decisions, you should review the approved minutes.

CALL TO ORDER:

6:05 p.m.

ROLL CALL: Council Members:

David A. Bass  
Kathryn McCullough  
Scott Voigts  
Adam Nick  
Dwight Robinson

Mayor Pro Tem:  
Mayor:

City Manager:  
City Attorney:  
City Clerk:

Robert C. Dunek  
Scott C. Smith  
Stephanie D. Smith

CLOSED SESSION

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
Pursuant to Government Code Section 54956.8  
Property: 25550 Commercentre Drive (City Hall)  
Agency negotiators: City Manager and Asst. City Manager  
Negotiating parties: City Manager, Asst. City Manager and Cornerstone  
Real Estate Advisors  
Under Negotiation: Price and Terms of Payment for a Potential  
Amendment to the Lease for City Hall

ACTION: Conducted Closed Session.

RECESS: City Council recessed at 6:36 p.m. from Closed Session for the purpose of conducting regular City business.

RECONVENE: City Council reconvened at 7:00 p.m., with all Members present to continue regular City business.

## PUBLIC SESSION

INVOCATION: The Invocation was led by Council Member Bass.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance to the Flag of our Country was led by Mayor Pro Tem Nick.

## CLOSED SESSION REPORT:

City Attorney stated there was no reportable action.

## PRESENTATIONS:

2. INTRODUCTION OF NEW EMPLOYEE - PETER MEIER, WATER QUALITY INSPECTOR/PUBLIC WORKS submitted by Director of Public Works/City Engineer.

ACTION: On motion by Council Member Voigts and second by Council Member McCullough, the City Council received the introduction of Peter Meier as Water Quality Inspector, in the Public Works Department.  
MOTION UNANIMOUSLY CARRIED.

3. INTRODUCTION OF NEW CHIEF OF POLICE SERVICES submitted by Deputy City Manager/Director of Management Services.

ACTION: On motion by Council Member Voigts and second by Council Member McCullough, the City Council received the introduction of Lieutenant Bradley Valentine as Chief of Lake Forest Police Services.  
MOTION UNANIMOUSLY CARRIED.

## REPORT FROM STUDENT LIAISON:

Jeff Domenech, Student Liaison from El Toro High School, presented his report.

## PUBLIC COMMENTS:

The following members of the public offered comments: Marcia Rudolph and Jim Rosenberg.

CONSENT CALENDAR - WARRANT REGISTER: (Item No. 4)

4. CERTIFICATION OF WARRANT REGISTER submitted by Director of Finance/City Treasurer.

ACTION: On motion by Council Member Voigts and second by Council Member McCullough, the City Council approved the warrant register in the amount of \$1,381,535.75 as submitted. MOTION UNANIMOUSLY CARRIED.

CONSENT CALENDAR - MISCELLANEOUS: (Item Nos. 5 - 13)

ACTION: On motion by Council Member Voigts and second by Council Member McCullough, the City Council approved Consent Calendar Items Nos. \*5-9 and \*11-13. MOTION UNANIMOUSLY CARRIED with Council Member Bass abstained on Agenda Item No. 6; Minutes for the December 10, 2013 City Council meeting.

- \*5. WAIVE READING OF ORDINANCES AND RESOLUTIONS submitted by City Clerk.

ACTION: The City Council approved the reading, by title only, of all Ordinances and Resolutions. Said Ordinances and Resolutions which appear on the public agenda shall be determined to have been read by title and further reading waived.

- \*6. MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL HELD ON DECEMBER 10, 2013 AND THE REGULAR MEETING OF THE CITY COUNCIL HELD ON DECEMBER 17, 2013 submitted by City Clerk.

ACTION: The City Council approved the Minutes as submitted with Council Member Bass abstained on the Minutes for the December 10, 2013 City Council meeting.

- \*7. 4TH QUARTER COMMISSION ATTENDANCE REPORT submitted by City Clerk.

ACTION: The City Council approved Commission absences as excused.

- \*8. QUARTERLY SIX MONTH CONTRACT EXPIRATION NOTICE FOR CONTRACTS EXPIRING JULY 1, 2014 THROUGH SEPTEMBER 30,

2014 submitted by City Clerk.

ACTION: The City Council received and filed the report as submitted.

- \*9. MONTHLY TREASURER'S REPORT - DECEMBER submitted by Director of Finance/City Treasurer.

ACTION: The City Council received and filed the report as submitted.

- \*11. RESOLUTION FOR FUNDING OF FUTURE PROJECTS SUBMITTED IN THE 2015 FEDERAL TRANSPORTATION IMPROVEMENT PROGRAM submitted by Director of Public Works/City Engineer.

ACTION: The City Council adopted Resolution No. 2014-06 entitled: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST, CALIFORNIA, AUTHORIZING PARTICIPATION IN AND CERTIFICATION OF FUNDS FOR THE ORANGE COUNTY TRANSPORTATION AUTHORITY'S FEDERAL TRANSPORTATION IMPROVEMENT PROGRAM.

- \*12. GRANT OF EASEMENT TO THE SOUTHERN CALIFORNIA EDISON COMPANY ON PITTSFORD DRIVE NORTH OF CHARFORD WAY submitted by Director of Public Works/City Engineer.

ACTION: The City Council: 1. Approved the Grant of Easement and Easement Agreement with the Southern California Edison Company. 2. Authorized the City Manager to sign, and the City Clerk to attest, the Grant of Easement and Easement Agreement with the Southern California Edison Company.

- \*13. AGREEMENT WITH THE ORANGE COUNTY TRANSPORTATION AUTHORITY AND THE CITY OF MISSION VIEJO FOR TRABUCO ROAD REGIONAL TRAFFIC SIGNAL SYNCHRONIZATION PROJECT submitted by Director of Public Works/City Engineer.

ACTION: The City Council approved Cooperative Agreement No. C-3-2008 by and between the Orange County Transportation Authority and the cities of Mission Viejo and Lake Forest for funding and implementation of improvements on Trabuco Road under the Measure M2 Regional Traffic Signal Synchronization Program.

PULLED CONSENT CALENDAR ITEM:

10. AUDIT REPORTS - YEAR END JUNE 30, 2013 submitted by Director of Finance/City Treasurer.

Council Member Bass pulled this item for separate consideration. He commended the Finance Department's Audit Reports.

ACTION: On motion by Council Member Bass and second by Council Member Voigts, the City Council received and filed the report as submitted.

#### DISCUSSION/ACTION ITEMS:

14. MOBILEHOME PARK CONVERSION PROCESS submitted by Assistant City Manager.

The Staff report dated January 21, 2014 was introduced.

The following members of the public offered comments: Julie Paule, Anton Patricio, Marian Norris, Bill Merritt, Greg Woodard, Cynthia Key, Steven Prothero, Ralph P. De Veau, Vickie Talley, Kristina Tackett, and James Potter.

Council discussion ensued.

ACTION: On motion by Mayor Robinson and second by Council Member McCullough, the City Council received and filed the report as submitted. MOTION UNANIMOUSLY CARRIED.

15. REPORT ON THE PLANNING COMMISSION'S WORKSHOP REGARDING POTENTIAL MODIFICATIONS TO THE CITY'S REGULATIONS FOR TEMPORARY SIGNAGE, OUTDOOR BUSINESS PROMOTIONS, LIVE ENTERTAINMENT, AND CAMPAIGN SIGNS submitted by Director of Development Services.

Staff report dated January 21, 2014 was introduced.

The public offered no comment.

Council discussion ensued.

ACTION: On motion by Mayor Pro Tem Nick and second by Council Member Voigts, the City Council adopted recommended revisions to the Municipal Code related to temporary signage. MOTION UNANIMOUSLY

CARRIED.

ACTION: On motion by Mayor Pro Tem Nick and second by Council Member Voigts, the City Council adopted recommended revisions to the Municipal Code related to Window signage. MOTION UNANIMOUSLY CARRIED.

ACTION: On motion by Mayor Robinson and second by Council Member Voigts, the City Council adopted recommended revisions to the Municipal Code related to Temporary Outdoor Promotion Permits. MOTION UNANIMOUSLY CARRIED.

ACTION: On motion by Council Member Voigts and second by Council Member Bass, the City Council adopted recommended revisions to the Municipal Code related to Live Entertainment. MOTION UNANIMOUSLY CARRIED.

ACTION: On motion by Council Member Voigts and second by Mayor Pro Tem Nick, the City Council approved and adopted recommended revisions to the Municipal Code related to Campaign Signs directing staff to return the revisions for Council final approval.

16. CONSIDERATION OF CERTAIN STANDARD RECURRING CITY COUNCIL AGENDA REPORTS submitted by Deputy City Manager/Director of Management Services.

ACTION: On motion by Council Member McCullough and second by Council Member Voigts, the City Council continued the item to the February 4, 2014 City Council meeting. MOTION UNANIMOUSLY CARRIED.

17. REQUEST FOR APPOINTMENT - LEAGUE OF CALIFORNIA CITIES, ASSOCIATION OF CALIFORNIA CITIES, ORANGE COUNTY AND/OR THE ORANGE COUNTY CITY SELECTION COMMITTEE submitted by City Clerk.

ACTION: The City Council made no appointments.

#### CITY MANAGER'S REPORT:

City Manager Dunek presented no comments.

#### CITY COUNCIL COMMENTS:

Council Member Bass offered no comments.

Council Member McCullough offered comments.

Council Member Voigts offered no comments.

Mayor Pro Tem Nick offered comments.

Mayor Robinson offered comments.

CONTINUED CLOSED SESSION:

There was no continued Closed Session.

ADJOURNMENT: 10:41 p.m.